LIGHTHOUSE
Foster Care & Adoption Services

MEDICATION ERROR REPORT

- You must notify LFCAS staff of all medication errors IMMEDIATELY and they will direct you on what to do next.
- If more than one child is involved in the error, an error form must be completed for each child.
- All areas of this form must be completed

Child Name:	Child Date of Birth:
Date of Medication Error:	

What type of medication error occurred:

- ☐ Incorrect Child
- ☐ Incorrect Medication
- ☐ Incorrect Time
- ☐ Incorrect Dose
- ☐ Missed Dose
- ☐ Gave an Expired Medication
- ☐ Not Stored Correctly (ex. not refrigerated)
- ☐ Did not follow the Medication Administration Instruction
- ☐ Did not Administer Medication- Pending Approval (CPS/ Superior Health)
- ☐ Did not Administer Medication- Due to Pharmacy Out of Stock

Please write a detailed description about the medication error. If applicable, include the name of medication and dosage that was given incorrectly. Please notate if there were any side effects due to the error.